

ACADEMIC TIMELINE FOR 2017/2018

ACTIVITIES	PROGRAMME	UNDERGRADUATE & POSTGRADUATE					
	SESSION	Week	Feb-17	Week	Jul-17	Week	Sep-17
	REMARKS		Long Sem		Short		Long Sem
Registration & Orientation of New Students	Registry/Student Affairs		23-24Feb 2017		29-30 Jun 2017		14 -15 Sep 2017
New Semester Starts & Registry Provide Offer Letter	Marketing/Registry	1	27-Feb-17	1	3-Jul-17	1	18-Sep-17
Submit actual turn up in comparison with students registered in the system	Faculty	2	10-Mar-17	2	10-Jul-17	2	29-Sep-17
Last Day to ADD / DROP and DEFER (*Foundation cannot add/drop)	Faculty/Registry	5	31-Mar-17	2	14-Jul-17	5	20-Oct-17
Last Day to DROP course(s) and DEFER with 100% Course Fee	Faculty/Registry	7	14-Apr-17	3	21-Jul-17	7	3-Nov-17
Key in 1st WARNING STATUS for absent students in the system	Lecturer/Faculty/Registry	5	31-Mar-17	3	21-Jul-17	5	20-Oct-17
Key in 2nd WARNING STATUS for absent students in the system	Lecturer/Faculty/Registry	7	14-Apr-17	4	28-Jul-17	7	3-Nov-17
Semester Break			17-23 April 2017				06-12 Nov 2017
Submission of Question Paper to Exam Unit	Lecturer/Faculty/Exam Unit	10	12-May-17	5	4-Aug-17	10	1-Dec-17
Next Semester Pre-Registration Starts	Faculty/Registry	10	8-May-17	5	31-Jul-17	10	27-Nov-17
Key in BARRED STATUS for absent status in the system	Faculty/Registry	10	8-May-17	5	31-Jul-17	10	27-Nov-17
Submit appeal letter and approval notification by Faculty to Registry	Faculty/Registry	11	15-19 May 2017	6	11-Aug-17	11	04-08 Dec 2017
Key in COURSE WORK MARKS in the system	Faculty/Exam Unit	13	2-Jun-17	6	11-Aug-17	13	22-Dec-17
Release Examination Barring Status from the system	Faculty/Registry	12	22-May-17	6	11-Aug-17	12	11-Dec-17
Display of Course Marks	Registry/CMS	14	5 -9 Jun 2017	7	14-18 Aug 2017	14	25-29 Dec 2017
Print of Course Examination Slip and Student Evaluation	Exam Unit/Registry	13/14	29/5- 9/6 2017	6/7	07-18 Aug 2017	13/14	18-29 Dec 2017
Next Semester Pre-Registration Ends	Faculty/Registry	New sem/W1	7-Jul-17	New sem/W1	22-Sep-17	New sem/W1	9-Feb-18
Study Leave			12-13 Jun 2017		21-27 Aug 2017		01-07 Jan 2017
Final Examination Starts	Exam Unit/Registry		14-Jun-17		28-Aug-17		8-Jan-17
Final Examination Ends	Exam Unit/Registry		23-Jun-16		5-Sep-17		21-Jan-18
Semester Holiday Starts			26 Jun - 02 July 2017		06-17 Sep 2017		22 Jan-04 Feb 2018
Last Day to apply Special Examination	Student/ Exam Unit		TBD (by cases)		TBD (by cases)		TBD (by cases)
Deadline to Key-in Final Marks	Lecturer/Faculty/Exam Unit		03-07 Jul 2017		12-15 Sep 2017		30 Jan-04 Feb 2018
Transfer result from production to CMS	CMS		TBD		TBD		TBD
Pre-BOE (Tentative)	Lecturer/Faculty/Exam Unit		10-Jul-17		15-Sep-17		6-Feb-18
BOE Meeting (Tentative)	Lecturer/Faculty/Exam Unit		13-Jul-17		19-Sep-17		12-Feb-18
Special Senate Meeting (Tentative)	Senate Members		14-Jul-17		20-Sep-17		14-Feb-18
Release of Exam Results for Current Semester	Exam Unit/Registry		24-Jul-17		25-Sep-17		19-Feb-18
Last Day to apply Resit Examination	Exam Unit/Registry		31-Jul-17		29-Sep-17		23-Feb-18

NOTE: ALL DATES ARE CONFIRMED UNLESS ADVICE OTHERWISE