



Chartered
Insurance
Institute
Standards. Professionalism. Trust.

Certificate in Insurance

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**Registration closes 20 December*

Suggested CII learning units:

- **Award in General Insurance**
Introduce the concept of risk and how it is managed, as well as the different categories of risk
- **Insurance Claims Handling**
Provide basic principle and understanding of the claims handling process
- **Insurance Underwriting**
Provide fundamental knowledge of the role of underwriting

Certificate in Insurance

The Level 3 Certificate in Insurance is a core qualification for insurance staff working across all sectors of the industry. The Certificate develops core knowledge and confidence of the key disciplines needed before you focus your subsequent studies and specialise according to your ambitions and career requirements.

Completion requirements

The Certificate comprises one core units - Award in General Insurance, requiring a minimum of 40 credits for successful completion. The remaining credits can be achieved by completing two optional units within the insurance qualifications framework.

Award in General Insurance

- 15 credits

This unit prepares you for a career in this international industry. It 'sets the scene' by introducing the concept of risk and how it is managed, as well as the different categories of risk. It also explains how insurance acts as a risk transfer mechanism and introduces the main classes of insurance.

Assessment:

- 2-hour exam, 100 multiple choice questions
- 70% nominal pass mark

Recommended study hours: 60

Enrolment fee: RM 2,000 (inclusive of exam entry and tutorials)

Insurance Claims Handling - 15 credits

Designed for insurance practitioners working outside the UK, this unit covers the claims handling process including notification, assessment, settlement and associated financial factors. It looks at the knowledge and skills you will need to handle claims in a professional, consistent and accurate manner. Claims handling is of such importance, it also considers claims handling within the wider context of the systems, process and functions that surround it.

Assessment:

- 2-hour exam, 75 multiple choice questions
- 70% nominal pass mark

Recommended study hours: 60

Enrolment fee: RM 2,500 (inclusive of exam entry and tutorials)

Insurance Underwriting - 15 credits

The course of study will encompass underwriting procedures, considerations applicable to the main classes of general insurance business, the structure and content of policy wordings, premium payment, renewal and cancellation, as well as the main aspects of rating. The developments in related products and services are also discussed, and we conclude by introducing the principles involved in managing the underwriting account.

Assessment:

- 2-hour exam, 75 multiple choice questions
- 70% nominal pass mark

Recommended study hours: 60

Enrolment fee: RM 2,500 (inclusive of exam entry and tutorials)



2020

JANUARY

FEBRUARY ->

M	T	W	T	F	S	S
30	31	1	2	3	4	5
6 Award in General Insurance (6 p.m. - 9 p.m.)	7 Insurance Underwriting (6 p.m. - 9 p.m.)	8 Insurance Claims Handling (6 p.m. - 9 p.m.)	9 Award in General Insurance (6 p.m. - 9 p.m.)	10 Insurance Underwriting (6 p.m. - 9 p.m.)	11	12
13 Insurance Claims Handling (6 p.m. - 9 p.m.)	14 Award in General Insurance (6 p.m. - 9 p.m.)	15 Insurance Underwriting (6 p.m. - 9 p.m.)	16 Insurance Claims Handling (6 p.m. - 9 p.m.)	17 Award in General Insurance (6 p.m. - 9 p.m.)	18	19
20 Insurance Underwriting (6 p.m. - 9 p.m.)	21 Insurance Claims Handling (6 p.m. - 9 p.m.)	22 Award in General Insurance (6 p.m. - 9 p.m.)	23 CNY	24 CNY	25	26
27	28	29	30	31	1	2

2020

<- JANUARY

MARCH ->

FEBRUARY

M	T	W	T	F	S	S
27	28	29	30	31	1	2
3 Insurance Underwriting (6 p.m. - 9 p.m.)	4 Insurance Claims Handling (6 p.m. - 9 p.m.)	5 Award in General Insurance (6 p.m. - 9 p.m.) - Revision	6 Insurance Underwriting (6 p.m. - 9 p.m.) - Revision	7 Insurance Claims Handling (6 p.m. - 9 p.m.) - Revision	8	9
10 Award in General Insurance (6 p.m. - 9 p.m.) - Revision	11 Insurance Underwriting (6 p.m. - 9 p.m.) - Revision	12 Insurance Claims Handling (6 p.m. - 9 p.m.) - Revision	13	14	15	16
17 Exam: Award in General Insurance (10 a.m. - 12 p.m.)	18 Exam: Insurance Underwriting (10 a.m. - 12 p.m.) Insurance Claims Handling (3 p.m. - 5 p.m.)	19	20	21	22	23
24	25	26	27	28	29	1
2	3	4	5	6	7	8